Nursery Preparation Checklist

Tropical Cyclone - Severe Wind



- Items on the checklist are general activities for production nurseries confronting a predicted tropical cyclone.
- As each nursery site is different, nursery owners/managers need to identify which of the listed activities are applicable to their site and assess site-specific needs to include in the preparation activities.
- For example, if the tropical cyclone warning is downgraded to a tropical low system, you may need to refer to the Preparation Checklist for Flood.

Area	Activity	Who?	Done √
	 Secure all loose items in / near structures. Consider closing shed doors, shade houses; consider cutting and dropping protective covers if impact is imminent. Locate spare shade cloth and prepare to use. Make residence safe for family, pets. 		-
	 Identify and move valuable stock to safe zone or off site, if time permits. Identify staff responsible for relocation of plants and stock post-cyclone. Assess how/when to lay down stock against potential wind damage. Assess timing of irrigation, scheduled chemical and fungicidal treatments. 		
	 Monitor automated sprinklers - assess scheduling Protect exposed pumps and watering infrastructure Check and isolate electrical boxes including turning off at mains box, if safe to do so. 		-
	 Secure all chemicals and dangerous goods in their locked storage units. Raise fertilizers to areas above expected flood areas. Move or cover growing media to avoid wash-out / contamination. Relocate pallets, wrapping, pots, bags to safe zone. 		
	 Move vehicles undercover / to a safe zone. Check and test back-up generator, ensure spare fuel is on site. Turn off, safely store power and hand tools. 		•
	 Prioritise at-risk zones, assess timing of deliveries, dispatch and production activity. Ensure staff have enough time to leave and get home safely. Back up computers and secure all PCs and electronic equipment. Secure critical business documents and nursery paperwork into waterproof, plastic containers. Ensure phones are fully charged and non-essential electrical points and equipment are turned off. Check first aid kits. 		

· Ensure family and pets are in a safe zone.

Characteristics of tropical cyclone, severe wind event:



- Low pressure systems that form over warm tropical waters. They typically form when the sea surface temperature is above 26.5°C. Tropical cyclones can continue for many days, even weeks, and may follow quite erratic paths. A cyclone will dissipate once it moves over land and over cooler oceans.
- Source: http://www.bom.gov.au/cyclone/tropical-cyclone-knowledge-centre/understanding/ tc-info/
- Intense, destructive winds, flash flooding, storm surge on coastal locations. Excessive rainfall.
- May be followed by extreme heat days and humid conditions.

 Keep watch on www.bom.gov.au and your local Rain Radar. Listen to local radio forecasts and trustworthy social media sources. Have a written emergency plan. Allocate priority tasks. Exercise your emergency natural disaster plan. Keep staff, family and neighbours informed of your plans and potential for impact. Purchase a back-up generator. Identify priority at-risk areas, workflow and activity. Check and re-stock first aid kits. Conduct regular back-up of computer systems and duplicate essential documents into a safe storage location (eg. plastic boxes for hardcopies or hard drive discs). Charge phones, turn off non-essential electrical outlets. Identify a safe zone for staff, family and pets during an emergency. Keep staff, family and neighbours informed of your plans and potential for impact.
 Identify shade houses, structures at risk of flood, wind damage. Assess gutters, clear debris from drainage channels to enable stormwater flow. Exercise your emergency natural disaster plan. Know your insurance cover for riverine flood damage. Check and test back-up generator. Purchase spare shade cloth and store in an elevated location. Make specific preparations related to your production cycle.

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